STRATEGIC RISK	**2**	**SITE INSPECTION**					
CONTEXT							
DOMAIN OF RISK	**2.1**					**2.2**	
DESCRIPTION	**Organisational Responsibilities**					**Location**	
RISK CONSEQUENCE	**2.1.1**			**2.1.2**		**2.2.1**	
DESCRIPTION	**Event**			**Championship**		**Competition venue**	
RISK CONTROL	**2.1.1.1**	**2.1.1.2**	**2.1.1.3**	2.1.2.1	2.1.2.2	**2.2.1.1**	**2.2.1.2**
Report as							
Compliance Checks	The organisers responsible fore the safe and effective conduct of the event, within which the IMGA Championship is to be conducted, is a reputable and experienced company.	The event organisers have considered health, safety, emergency preparations and emergency response in their overarching conduct plan.	Effective safety and conduct coordination discussions have taken place between the Event organisers and the IMGA host nation's organising committee.	The host nation is duly authorised by the IMGA to conduct the Championship.	The host nation has formed an organising committee and it has developed a plan for the safe and effective conduct of the Championship.	Surface. The Championship venue meets the spatial requirements of the IMGA for the conduct of a Championship in terms of its all weather accessibility by competitors, ponies and the public.	Arena dimensions. The Championship venue meets the requirements of the IMGA for the conduct of a Championship in terms of dimensions of the arena and surrounding areas.
Specific Regulations and standards ***(note that items with an * indicate the minimum standard that must be achieved)***							
Legislation							
IMGA Rule							
IMGA risk guidance	***2.1.1.1**	***2.1.1.2**	***2.1.1.3**	*2.1.2.1	*2.1.2.2	***2.2.1.1**	***2.2.1.2**
Related to							
Compliance Questions/ Auditor memory joggers (at different levels). I.e.. What does the auditor need to observe or gain evidence of							
Organisation	Confirm the name of the organisation responsible for the safe conduct of the event within which the IMGA Championship is being held and confirm their experience to conduct such an event.	Confirm that the event organisers have considered health, safety, emergency preparations and emergency response in their overarching conduct plan. Have rehearsals been planned?	Confirm that effective safety and coordination discussions have taken place between the event organisers and the IMGA host nation's organising committee.	Confirm the host nation responsible for the safe and effective conduct of the IMGA Championship is duly authorised by the IMGA.	Confirm that the host nation has formed an organising committee and it has developed a plan for the safe and effective conduct of the Championship.	Provide a general description of the Championship site, address and surrounding environment and infrastructure of note (location of hospitals main traffic arterials etc.).	Confirm that the stipulated arena dimensions of 130 meters by 80 meters wide is available for arena.
Questions							

2.2.1.3	**2.2.1.4**	**2.2.1.5**	**2.2.1.6**	**2.2.1.7**	**2.2.1.8**	**2.2.1.9**	**2.2.1.10**	**2.2.1.11**
Preparation of the surface for competition. The Championship venue meets the requirements of the IMGA for the conduct of a Championship in terms of footing for the horses, riders and administrative support personnel.	Obstacles. The Championship venue meets the requirements of the IMGA relating to the absence of obstacles for the conduct of a Championship.	Access to the Arena from yards / stables. The Championship venue meets access requirements for movement between the arena and yards / stables during the Championship.	Access for emergency services. The Championship venue meets the requirements of the IMGA for the access by emergency services during the conduct of a Championship.	Secure fencing. The Championship venue meets the requirements of the IMGA for secure fencing during the conduct of a Championship.	Lane marking equipment. The Championship organisers have suitable and sufficient equipment and supplies to meet the line marking requirements of the IMGA for the conduct of a Championship.	Equipment storage. The Championship venue meets the requirements of the IMGA for equipment storage during the conduct of a Championship.	Sound system. The Championship venue meets the sound system and communication requirements of the IMGA.	Suitable judging box. The Championship venue has a judging box located on the start/finish line with serviceable video equipment for the conduct of the Championship.

***2.2.1.3**	***2.2.1.4**	***2.2.1.5**	***2.2.1.6**	***2.2.1.7**	***2.2.1.8**	***2.2.1.9**	***2.2.1.10**	***2.2.1.11**
Confirm that the Championship venue meets the spatial requirements of the IMGA for the conduct of a Championship in terms of footing for the horses, riders and administrative support personnel.	Confirm that thee are no obstacles envisaged that could compromise safety either in the arena or its approaches.	Confirm that access to the arena by ponies and rides / ambulance is via designated paths / routes and these are signposted and supervised where there is potential for direct interaction with the public.	Confirm that the Championship venue meets the requirements of the IMGA for the access by emergency services during the conduct of a Championship. This should include both human and horse ambulance.	Confirm that the Championship venue meets the requirements of the IMGA for secure fencing during the conduct of a Championship.	Confirm that the Championship organisers have suitable and sufficient equipment and supplies to meet the line marking requirements of the IMGA for each phase of the Championship.	Confirm that the Championship venue meets the requirements of the IMGA for equipment storage during the conduct of a Championship.	Confirm that the Championship venue meets the sound system requirements of the IMGA.	Confirm that the Championship venue has a judging box located on the start/finish line with serviceable video equipment for the conduct of the Championship.

				2.2.2		
				Competition Warm-up areas		
2.2.1.12	**2.2.1.13**	**2.2.1.14**	**2.2.1.15**	**2.2.2.1**	**2.2.2.2**	**2.2.2.3**
Video equipment. The Championship venue meets the video support requirements of the Championship.	Toilets. The Championship venue caters for the comfort and hygiene requirements of officials and riders during Championship.	Seating. The Championship venue meets the seating requirements for spectators during the Championship.	Litter bins. The Championship venue has sufficient litter bins and rubbish removal actions in place to ensure a safe and tidy surface is maintained during the Championship.	There is sufficient warm-up areas at the venue to allow safe warm-up and cool-down of ponies and riders before and after competition phases.	The warm-up areas are logically sited in relation to the competition arena/s	Passage to the main arena. The passage to the main arena from the warm -up area is clearly marked and controlled by designated marshals.

***2.2.1.12**	***2.2.1.13**	***2.2.1.14**	***2.2.1.15**	***2.2.2.1**	***2.2.2.2**	***2.2.2.3**
Confirm that the Championship venue meets the video support requirements of the Championship - this must be in the form of start / finish line video and may include other lane or line support as deemed appropriate by the host nation organising committee.	In relation to toilets, confirm that the Championship venue caters for the comfort and hygiene requirements of officials and riders during Championship.	Confirm that the Championship venue meets the seating requirements for spectators during the Championship.	Confirm that the Championship venue has sufficient litter bins and rubbish removal actions in place to ensure a safe and tidy surface is maintained during the Championship.	Confirm the number and size of the warm-up / cool-down areas for the ponies and riders. Confirm that they are suitably marked and controlled.	Confirm that the warm-up areas are logically sited in relation to the competition arena/s.	Confirm that the passage to the main arena from the warm -up area is clearly marked and controlled by designated marshals.

		2.2.3					
		Training venue					
2.2.2.4	**2.2.2.5**	**2.2.3.1**	**2.2.3.2**	**2.2.3.3**	**2.2.3.4**	**2.2.3.5**	**2.2.3.6**
Fenced. The warm-up and cool-down areas are clearly marked, fenced to exclude the public and controlled by a marshal who is also the designated safety officer for the activity while horses and riders are present.	Secure area. The warm-up and cool-down areas are within a secured area such that a horse at liberty will not be able to leave the warm-up area.	Confirm training venue location / address	Surface. The training venue meets the spatial requirements of the IMGA in terms of its all weather accessibility by competitors, ponies and officials.	Arena dimensions. The training area venue meets the requirements of the IMGA for safe conduct in terms of dimensions of the arena and surrounding areas.	Obstacles. The training venue meets the requirements of the IMGA relating to the absence of obstacles during training.	Access to the training arena from yards / stables. The training venue meets access requirements for movement between the arena and yards / stables during the training phase.	Access for emergency services. The training venue meets the requirements of the IMGA for the access by emergency services during the conduct of the training phase.

***2.2.2.4**	***2.2.2.5**	***2.2.3.1**	***2.2.3.2**	***2.2.3.3**	***2.2.3.4**	***2.2.3.5**	***2.2.3.6**
Confirm that the warm-up and cool-down areas are clearly marked, fenced to exclude the public and controlled by a marshal who is also the designated safety officer for the activity while horses and riders are present.	Confirm that the warm-up and cool-down areas are within a secured area such that a horse at liberty will not be able to leave the warm-up area.	Provide a general description of the training site, address and surrounding environment and infrastructure of note (location of hospitals main traffic arterials etc.)	Confirm that the training venue meets the spatial requirements of the IMGA in terms of its all weather accessibility by competitors, ponies and officials.	Confirm that the training area venue meets the requirements of the IMGA for safe conduct in terms of dimensions of the arena and surrounding areas.	Confirm that the training venue meets the requirements of the IMGA relating to the absence of obstacles during training.	Confirm that the training venue meets access requirements for movement between the arena and yards / stables during the training phase.	Confirm that the training venue meets the requirements of the IMGA for the access by emergency services during the conduct of the training phase.

					2.2.4				
					Stables and stabling arrangements				
2.2.3.7	**2.2.3.8**	**2.2.3.9**	**2.2.3.10**	**2.2.3.11**	**2.2.4.1**	**2.2.4.2**	**2.2.4.3**	**2.2.4.4**	**2.2.4.5**
Secure fencing. The training venue meets the requirements of the IMGA for secure fencing during the training phase.	Lane marking equipment. The Championship organisers have suitable and sufficient equipment and supplies to meet the line marking requirements of the IMGA for the conduct of the training phase.	Equipment storage. The training venue meets the requirements of the IMGA for equipment storage during the conduct of the training phase.	Sound system. The training venue meets the sound system / communication requirements of the IMGA.	Toilets. The training venue caters for the comfort and hygiene requirements of officials and riders during the training phase.	The position of the stables in relation to the arena / training area is logical and principal stable marshal has been appointed to ensure that stables are serviceable and safe for the ponies and that sufficient stables are available for the number of ponies planned for the Championship.	Security. The stables are inside a secure area such that a horse at liberty is not in danger of leaving the stable environs.	Water, hay , straw & bedding. Suitable water, hay, straw and bedding is located at the stables.	Mucking-out. The Event / Championship environmental management plan requires riders and teams to keep their ponies stables clean and serviceable for he entirety of the Event.	Fire precautions. The host nation organising committee has considered the threat of fire in the stables and has a plan to meet contingencies.

***2.2.3.7**	***2.2.3.8**	***2.2.3.9**	***2.2.3.10**	***2.2.3.11**	***2.2.4.1**	***2.2.4.2**	***2.2.4.3**	***2.2.4.4**	***2.2.4.5**
Confirm that the training venue meets the requirements of the IMGA for secure fencing during the training phase.	Confirm that the Championship organisers have suitable and sufficient equipment and supplies to meet the line marking requirements of the IMGA for the conduct of the training phase.	Confirm that the training venue meets the requirements of the IMGA for equipment storage during the conduct of the training phase.	Confirm that the training venue meets the sound system / communication requirements of the IMGA.	Confirm that the training venue meets the sound system / communication requirements of the IMGA.	Confirm that the position of the stables in relation to the arena / training area is logical and that a principal stable marshal has been appointed to ensure that stables are serviceable and safe for the ponies and that sufficient stables are available for the number of ponies planned for the Championship.	Confirm that the stables are inside a secure area such that a horse at liberty is not in danger of leaving the stable environs.	Confirm that suitable water, hay, straw and bedding is / will be located at the stables.	Confirm that the Event / Championship environmental management plan requires riders and teams to keep their ponies' stables clean and serviceable for the entirety of the Event and that the stable marshal is responsible to the host nation organising committee for the cleanliness, order and safe conduct within the stable environs.	Confirm that the host nation organising committee has considered the threat of fire in the stables and has a plan to prevent the occurrence or to meet contingencies if they arise.

									2.3	
									Administration	
	2.2.5								**2.3.1**	
	Camping areas								**Catering**	
2.2.4.6	**2.2.5.1**	**2.2.5.2**	**2.2.5.3**	**2.2.5.4**	**2.2.5.5**	**2.2.5.6**	**2.2.5.7**	**2.2.5.8**	**2.3.1.1**	**2.3.1.2**
Enclosures as alternate stables. If secure enclosures are to be used to supplement stabling, such enclosures are to be controlled by the stable marshal at all times.	Location. The designated camping location is of sufficient size for the anticipated number of campers.	Access and egress. Suitable access and egress routes are available and suitably signposted for ease of navigation.	Surface. The camping surface is firm and well drained.	Size. The number of unpowered and powered sites is sufficient for the expected number of campers.	Toilets and showers. Suitable numbers of men's and women's showers and toilets are logically located to cater for the comfort and hygiene requirements of campers.	Lighting. There is sufficient and suitable lighting in the camping area to support the safety objectives of the organising committee.	Electricity hook-ups. If electricity is made available to campers it is done so in a safe and effective manner.	Litter bins. Sufficient litter bins have been provided and rubbish removal actions are in place to ensure a safe and tidy surface is maintained in the camping area.	Eating areas at the Championship and the training area have been considered by the organising committee and sufficient, logically located eating areas are available for riders and officials.	Bar. If a bar is to be present its operation is overseen by a catering manger on behalf of the organising committee and all regulations and laws are met with relation to the consumption and delivery of alcohol.

***2.2.4.6**	***2.2.5.1**	***2.2.5.2**	***2.2.5.3**	***2.2.5.4**	***2.2.5.5**	***2.2.5.6**	***2.2.5.7**	***2.2.5.8**	***2.3.1.1**	***2.3.1.2**

Confirm that if secure enclosures are to be used to supplement stabling, such enclosures are to be controlled by the stable marshal at all times.	Confirm that the designated camping location is of sufficient size for the anticipated number of campers.	Confirm that suitable access and egress routes are available and suitably signposted for ease of navigation.	Confirm that the camping surface is firm and well drained.	Confirm that the number of unpowered and powered sites is sufficient for the expected number of campers.	Confirm that suitable numbers of men's and women's showers and toilets are logically located to cater for the comfort and hygiene requirements of campers. Also confirm that there is a cleaning and maintenance service provided to ensure their continued safe and clean operation.	Confirm that there is sufficient and suitable lighting in the camping area to support the safety objectives of the organising committee.	Confirm that if electricity is made available to campers it is done so in a safe and effective manner. Confirm that power outlets have been deemed safe before the campers arrive.	Confirm that sufficient litter bins have been provided and rubbish removal actions are in place to ensure a safe and tidy surface is maintained in the camping area.	Confirm that eating areas at the Championship and the training area have been considered by the organising committee and sufficient, logically located eating areas are available for riders and officials.	Confirm that if a bar is to be present, its operation is overseen by a catering manger on behalf of the organising committee and all regulations and laws are met with relation to the consumption and delivery of alcohol.

2.3.2		**2.3.3**			**2.3.4**			**2.3.5**		
Accommodation		**Social and public areas**			**Parking**			**Administration and coordination**		
2.3.2.1	**2.3.2.2**	**2.3.3.1**	**2.3.3.2**	**2.3.3.3**	**2.3.4.1**	**2.3.4.2**	**2.3.4.3**	**2.3.5.1**	**2.3.5.2**	**2.3.5.3**
The host nation's organising committee has developed a list of establishments and their rates that can provide accommodation for Championship participants and their supporters.	The host nations' organising committee has nominated a principal point of contact for participants and their details are also included in the information package sent to participation nations' managers.	The host nations' organising committee has identified social areas for the convenience of participants and organisers in order to meet the Championship's social and conduct / passage of information goals.	The host nation's organising committee has included information relating to important or high usage social areas in its information package to participation nations and teams / riders.	The host nation's organising committee has considered the potential implications of public areas and access to arenas, warm-up areas, stables and other critical areas and activities to ensure that the public is not exposed to potentially harmful situations or that they do not create a potentially harmful situation	The host nation's organising committee have considered and designated suitable parking areas to support the Championship	The host nation's organising committee have considered contingencies for over-flow parking requirements.	The host nation's organising committee have considered and developed strategies to secure parking areas for participants.	The host nation's organising committee have designated office / administrative areas as required.	The host nation's organising committee have developed and distributed (will distribute) participant / horse owner / visitor information packs as required.	The host nation's organising committee have designated a single point of contact for enquiries leading up to the championship.

***2.3.2.1**	***2.3.2.2**	***2.3.3.1**	***2.3.3.2**	***2.3.3.3**	***2.3.4.1**	***2.3.4.2**	***2.3.4.3**	***2.3.5.1**	***2.3.5.2**	***2.3.5.3**
Confirm that a comprehensive list of accommodation providers relevant to the championship have been provided to participating nations, including rates, addresses and contact details	Confirm that the host nations' organising committee has nominated a principle point of contact for participants and their details are also included in the information package sent to participation nations' managers.	Confirm that the host nations' organising committee has identified social areas for the convenience of participants and organisers in order to meet the Championship's social and conduct / passage of information goals.	Confirm that the host nation's organising committee has included information relating to important or high usage social areas in its information package to participation nations and teams / riders.	Confirm that the host nation's organising committee has considered the potential implications of public areas and access to arenas, warm-up areas, stables and other critical areas and activities to ensure that the public is not exposed to potentially harmful situations or that they do not create a potentially harmful situation for participants.	Confirm that the host nation's organising committee have considered and designated suitable parking areas to support the Championship	Confirm that the host nation's organising committee have considered contingencies for over-flow parking requirements.	Confirm that the host nation's organising committee have considered and developed strategies to ensure that parking areas are secure for participants vehicles.	Confirm that the host nation's organising committee have designated office / administrative areas as required.	Confirm that the host nation's organising committee have developed and distributed (will distribute) participant / horse owner / visitor information packs as required.	Confirm that the host nation's organising committee have designated a single point of contact for enquiries leading up to the championship.

					2.3.6				
					Safety & medical				
2.3.5.4	2.3.5.5	2.3.5.6	2.3.5.7	2.3.5.8	2.3.6.1	2.3.6.2	2.3.6.3	2.3.6.4	2.3.6.5
The host nation's organising committee have designated a principal organiser (Operations Officer) who is responsible for the coordination and deconfliction of issues between all areas of the Championship and associated activities.	The host nation's organising committee have initiated an incident reporting mechanism which requires participants, organisers and affected parties to report any safety or horse welfare issue to the organising committee representative in order to	The host nation's organising committee have planned for regular safety and Championship conduct / coordination meetings - (daily during the activity).	The host nation's organising committee have planned for suitable communication equipment and networks between principle organisers / marshals during the Championship and training activities	The host nation's organising committee have planned for a post Championship report to be produced and delivered to the IMGA, including a safety and risk management annex which identifies both positive and negative lessons for the wider MGA community to consider.	The host nation's organising committee have arranged suitable medical coverage for the relevant phases of the Championship (Training, Warm-up, Championship arenas).	The host nation's organising committee have planned for medical providers to have clear access to arenas and areas where accidents might occur.	The host nation's organising committee have notified the local hospital of the Championship dates and have discussed typical injury types they could expect.	The host nation's organising committee have notified local fire services if a fire risk is perceived.	The host nation's organising committee have planned for veterinarian support during the championship and training activities.

*2.3.5.4	*2.3.5.5	*2.3.5.6	*2.3.5.7	*2.3.5.8	*2.3.6.1	*2.3.6.2	*2.3.6.3	*2.3.6.4	*2.3.6.5

Confirm that the host nation's organising committee have designated a principal organiser (Operations Officer) who is responsible for the coordination and deconfliction of issues between all areas of the Championship and associated activities.	Confirm that the host nation's organising committee have initiated an incident reporting mechanism which requires participants, organisers and affected parties to report any safety or horse welfare issue to the organising committee representative in order to capture issues and lessons for analysis and reporting purposes.	Confirm that the host nation's organising committee have planned for regular safety and Championship conduct / coordination meetings - (daily during the activity).	Confirm that the host nation's organising committee have planned for suitable communication equipment and networks between principle organisers / marshals during the Championship and training activities.	Confirm that the host nation's organising committee have planned for a post Championship report to be produced and delivered to the IMGA, including a safety and risk management annex which identifies both positive and negative lessons for the wider Mounted Games community to consider.	Confirm that the host nation's organising committee have arranged suitable medical coverage and support for the relevant phases of the Championship (Training, Warm-up, Championship arenas). Confirm medical competencies and numbers available during the Championship.	Confirm that the host nation's organising committee have planned for medical providers to have clear access to arenas and areas where accidents might occur.	Confirm that he host nation's organising committee have notified the local hospital of the Championship dates and have discussed typical injury types they could expect.	Confirm that the host nation's organising committee have notified local fire services if a fire risk is perceived.	Confirm that the host nation's organising committee have planned for veterinarian support during the championship and training activities.

2.3.6.6	**2.3.6.7**	**2.3.6.8**	**2.3.6.9**	**2.3.6.10**	**2.3.6.11**	**2.3.6.12**	**2.3.6.13**
The host nation's organising committee have planned for farrier support at all times during the championship and training activities.	The host nation's organising committee have nominated a principal volunteer to check and maintain an entries register.	The host nation's organising committee have arranged reception of ponies and participants.	The host nation's organising committee have planned for horse health certificates / passports to be confirmed and recorded for each participating mount.	The host nation's organising committee has a specific schedule of events and activities and the flexibility / ability to amend and communicate schedule amendments if required.	The host nation's organising committee have confirmed their insurance cover extends to this Championship.	The host nation's organising committee have arrangements for video live-steaming.	The host nation's organising committee have an overarching plan that nominates specific personnel for specific tasks with designated deputies in case personal situations arise requiring a volunteers absence.

***2.3.6.6**	***2.3.6.7**	***2.3.6.8**	***2.3.6.9**	***2.3.6.10**	***2.3.6.11**	***2.3.6.12**	***2.3.6.13**
Confirm that the host nation's organising committee have planned for farrier support at all times during the championship and training activities.	Confirm that the host nation's organising committee have nominated a principal volunteer to check and maintain an entries register.	Confirm that the host nation's organising committee have arranged reception of ponies and participants.	Confirm that the host nation's organising committee have planned for horse health certificates / passports to be confirmed and recorded for each participating mount.	Confirm that the host nation's organising committee has a specific schedule of events and activities, and the flexibility / ability to amend and communicate schedule amendments if required.	Ensure that the host nation's organising committee have confirmed their insurance cover extends to this Championship.	Confirm if the host nation's organising committee have arrangements for video live-steaming.	Confirm that the host nation's organising committee have an overarching plan that nominates specific personnel for specific tasks with designated deputies in case personal situations arise requiring a volunteers absence.